

Quality assurance policy

POLICY INTENDED FOR:	Students, Parents, Agents, Staff
CATEGORY:	Academic
POLICY IMPLEMENTED BY:	Managing Director
POLICY MONITORED BY:	Operations Team
REVIEWED BY:	Managing Director
EFFECTIVE DATE:	03/02/2025
REVIEW DATE:	03/02/2026 or as required

Policy Statement

At ProEd, we are committed to delivering high-quality educational experiences that provide students with valuable knowledge, skills, and practical insights. Our Quality Assurance Policy ensures that our courses are designed, delivered, and evaluated to maintain the highest standards of teaching, learning, and student satisfaction. We continuously seek to improve our programmes through feedback, evaluation, and alignment with best educational practices.

Curriculum Development and Delivery

Each course curriculum is designed and developed by experienced Course Leaders, who are industry professionals with extensive expertise in their respective fields. They ensure that course content is engaging, relevant, and aligned with the learning objectives to provide students with valuable insights and practical skills.

Course Leaders may invite external speakers and other industry professionals to complement the delivery and provide students with real-world perspectives. All course materials are reviewed before each programme runs and updated to ensure their relevance.

ProEd ensures an appropriate balance between theory and hands-on learning, equipping students with both the foundational knowledge and practical experience needed for their future educational and career pursuits.

Student Feedback and Evaluation

To ensure continuous improvement, students are invited to provide feedback at the end of their course through evaluation forms. Feedback covers key areas such as:

- Quality of course materials
- Tutor knowledge and delivery

- Theory vs. practical components
- Overall experience

Feedback is carefully analysed to identify areas for improvement and inform future curriculum development.

To assess the long-term impact and effectiveness of our programmes, ProEd monitors the university destinations of participants, where applicable. This data helps us evaluate the relevance and success of our courses in preparing students for higher education and career pathways.

Continuous Improvement

Course Leaders are responsible for identifying and implementing improvements based on student feedback, academic advancements, and industry developments. Internal reviews are conducted to evaluate the effectiveness of each course and ensure it remains aligned with ProEd's standards and student expectations. These reviews may lead to course restructuring where necessary to enhance content, delivery methods, and overall learning outcomes.

In addition to student feedback, ProEd actively seeks input from its network of educational agents, who provide valuable insights into market demands and emerging trends. We identify which courses are in high demand and adjust our offerings accordingly to meet the evolving needs of students and parents. This collaborative approach ensures that our programmes remain competitive, relevant, and responsive to global educational trends.

Delivery of accredited courses

As part of ProEd's commitment to continuous improvement and educational excellence, we plan to introduce accredited courses. These courses will be designed to meet the highest academic and professional standards, ensuring that students receive recognised qualifications that add value to their learning journey. Once accredited courses are implemented, ProEd will establish a robust quality assurance framework to monitor course content rigorously and ensure it aligns with the defined learning objectives and accreditation requirements. Regular reviews will be conducted to guarantee that course delivery meets the expectations of accrediting bodies and provides students with relevant, high-quality education.

Responsibilities

Course leaders: responsible for designing and updating course content and evaluating feedback to make improvements.

Tutors and external speakers: deliver high-quality learning experiences and support student engagement.

Operations team: collect and analyse student feedback

Managing director: oversee the quality assurance process and implement strategic improvements.

Contact information

For any enquiries regarding this policy, please contact us at: info@proedetal.com